



NOTICE OF MEETING

Cabinet Procurement Committee

THURSDAY, 28TH JULY, 2011 at 18:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, LONDON N22 8LE.

MEMBERS: Councillors Goldberg (Chair), Bevan, Kober and Reith

AGENDA

1. APOLOGIES FOR ABSENCE (IF ANY)

2. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. Late items will be considered under the agenda item where they appear. New items will be dealt with at item 12 below. New items of exempt business will be dealt with at item 19 below.

3. DECLARATIONS OF INTEREST

A member with a personal interest in a matter who attends a meeting of the authority at which the matter is considered must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.

A member with a personal interest in a matter also has a prejudicial interest in that matter if the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest **and** if this interest affects their financial position or the financial position of a person or body as described in paragraph 8 of the Code of Conduct **and/or** if it relates to the determining of any approval, consent, licence, permission or registration in relation to them or any person or body described in paragraph 8 of the Code of Conduct.

4. MINUTES

To confirm and sign the minutes of the meeting of the Procurement Committee held on 30 June 2011.

5. DEPUTATIONS / PETITIONS / PRESENTATIONS / QUESTIONS

To consider any requests received in accordance with Standing Orders.

6. LONDON BOROUGH OF HARINGEY SUSTAINABLE PROCUREMENT POLICIES - SUSTAINABLE TIMBER POLICY AND SUSTAINABLE FOOD AND DRINK POLICY

(Report of the Director of Corporate Resources): To outline the proposed Sustainable Procurement Policies of the Council and to ask Members to consider the policies and provide comments and suggestions for improvement and to recommend them for adoption by the Cabinet.

7. LIBRARY STOCK SUPPLY - AWARD OF CONTRACTS

(Report of the Director of Place and Sustainability): To seek approval to the award of three contracts for Library Stock Supply comprising books for adults; books for children; and DVDs.

8. EXTENSION OF EBAN CONTRACT - THE BLENHEIM COMMUNITY DRUG PROJECT

(Report of the Director of Public Health): To seek approval for a second extension of the Eban contract for a further year from March 2012 to March 2013.

9. DIGITAL COMMUNAL AERIAL SYSTEMS UPGRADE PROGRAMME

(Report of the Director of Adult and Housing Services): To set out a programme of works to continue the upgrade of existing communal aerial systems across the Borough with a digital communal aerial system to comply with the switchover from analogue to digital services.

10. CONTRACT FOR THE SUPPLY OF DESKTOP AND LAPTOP HARDWARE AND ASSOCIATED PROFESSIONAL SERVICES

(Report of the Director of Corporate Resources): To seek approval to the contract for the supply of desktop and laptop hardware and services which will facilitate the delivery of the IT Strategy and to seek agreement to place a contract with a maximum value.

11. PROCUREMENT APPROACH FOR SAP MANAGED SERVICE

(Report of the Director of Corporate Resources): To seek agreement to a joint procurement with the London Borough of Waltham Forest for a replacement managed service for the corporate SAP system, including the option of procuring separate managed services for each borough, utilising best practice processes which will enable future shared services.

12. NEW ITEMS OF URGENT BUSINESS

To consider any items admitted at item 2 above.

13. EXCLUSION OF THE PRESS AND PUBLIC

The following items are likely to be the subject of a motion to exclude the press and public as they contain exempt information which relates to the business or financial affairs of any particular person (including the Authority holding that information).

Note by the Head of Local Democracy and Member Services

Items 14 -18 allow for the consideration of exempt information in relation to items 7 - 11 which appear earlier on the agenda.

14. LIBRARY STOCK SUPPLY - AWARD OF CONTRACTS

(Report of the Director of Place and Sustainability): To seek approval to the award of three contracts for Library Stock Supply comprising books for adults; books for children; and DVDs.

15. EXTENSION OF EBAN CONTRACT - THE BLENHEIM COMMUNITY DRUG PROJECT

(Report of the Director of Public Health): To seek approval for a second extension of the Eban contract for a further year from March 2012 to March 2013.

16. DIGITAL COMMUNAL AERIAL SYSTEMS UPGRADE PROGRAMME

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18. PROCUREMENT APPROACH FOR SAP MANAGED SERVICE

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19. NEW ITEMS OF EXEMPT URGENT BUSINESS

To consider any items admitted at 2 above.

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20 July 2011